

TO BE FILLED BY AUTHORISED PERSON / OWNER OF ORGANISATION

1	Name of the Organisation / Company / Supplier / Vendor			
2	Address for Communication	Shop No.		
		Street Name		
		Village (P.O.)		
		City		
		PIN Code		
3	Telephone No. /E-mail ID	Land Line		
		Fax No. E-mail		
		Mobile		
4	Brand / Article in which Business is done (*if any other item / article you can supply, then a separate sheet may be used while submitting hardcopy of registration)	Sl. No.	Name of the Brand / Article / Item that you can supply	Name of the manufacturer
		1		
		2		
		3		
		4		
		5		
5	Registration Related Numbers	GST Number		
		TIN / VAT		
		PAN		
6	I declare that, the following documents are enclosed with the hard copy of this application that is meant for registration of firm.			
a)	Copy of Registration of Firm	Yes	No	
b)	Copy of TIN / VAT / GST	Yes	No	
c)	Copy of PAN	Yes	No	
d)	List of Articles that we can supply to the Vidyalaya	Yes	No	
e)	Proof of 3 years performance of the company / shop	Yes	No	

DECLARATION

I / We declare that the information furnished above is true to the best of my / our knowledge. I / We undertake to inform KV Santragachi at the earliest about the changes in the details mentioned above. I / We hereby agree to abide by the conditions prescribed in the enclosed statement. In case of any information / supporting document furnished by me found to be incorrect / false, the offer of my contract will be cancelled automatically and action may be taken as per KVS Rules. I assure you to provide the best service to the Vidyalaya.

Yours faithfully,

Seal of the Company

Signature with date

Name & Designation of the Authorised Representative of the Firm